

Updated on 08/24/2026

Sign Up

RelativityOne Certified Pro Training and Certification

2 days (14 hours)

Overview

The official RelativityOne Certified Pro certification validates your understanding of RelativityOne's core features and your ability to demonstrate its benefits in e-discovery projects.

Our RelativityOne Certified Pro Certification Training course systematically prepares you for the official entry-level exam. You'll build the knowledge needed to identify the platform's services, understand its use cases, and effectively communicate its value to business and technical teams.

You will learn to distinguish between the main mechanisms for data migration, data transfer, and data management. The training also covers the fundamentals of security, encryption, business continuity, and technical operations in RelativityOne.

By the end of the course, you will be able to answer the exam's multiple-choice questions, recognize appropriate use cases, and apply the vocabulary required for the RelativityOne Certified Pro certification. Targeted exercises will help you reinforce key concepts and manage your time effectively.

This course also covers practical exam preparation, the exam format, passing criteria, and best practices for studying. You'll gain a clear approach to organizing your study sessions and showcasing the skills validated by this official certification.

Like all our training courses, this one will introduce you to **the latest stable version** of the technology and its new features.

Objectives

- Understand the positioning and benefits of RelativityOne
- Identify the principles of data migration, transfer, and management
- Master the fundamentals of platform security, encryption, and auditing
- Recognize the essential technical operations of RelativityOne
- Effectively prepare for the official RelativityOne Certified Pro exam

Target Audience

- RelativityOne users
- E-discovery
- Legal Analyst
- E-discovery solutions consultant
- Legal Solutions Sales Representative

Prerequisites

- General knowledge of e-discovery processes
- Understanding of data, documents, and metadata
- Familiarity with cloud environments
- Working-level reading proficiency in technical English

Technical Prerequisites

- Computer running Windows 10, Windows 11, or a recent version of macOS
- Up-to-date Google Chrome or Microsoft Edge browser
- Stable internet connection without filtering that blocks access to RelativityOne
- Access to a RelativityOne demo environment for workshops
- A working webcam for potential preparation for the online exam

RelativityOne Certified Pro Training Program

[Day 1 - Morning]

Fundamentals and Value of RelativityOne

- Overview of the official RelativityOne Certified Pro certification, the assessed areas, and the preparation method
- Introduction to RelativityOne, its cloud-based architecture, and its main use cases in e-discovery
- Identifying the platform's benefits, scalability, and service availability
- Understanding the concepts of encryption, business continuity, and disaster recovery
- Identifying the services and features you need to know to address review scenarios
- Hands-on workshop: Analyze business scenarios and match each requirement with the appropriate RelativityOne benefits and features

[Day 1 - Afternoon]

Data Migration and Transfer

- Understanding the objectives of workspace migration and the main compatibility constraints
- Exploring the role of ARM in archiving, restoring, and migrating a workspace
- Identifying best practices for data transfer, storage, and preparation
- Introduction to RelativityOne Staging Explorer and the principles of transferring data to cloud environments
- Review of common pitfalls related to archives, versions, and migration preparation
- Hands-on workshop: Choosing the appropriate migration and transfer strategy for various certification scenarios

[Day 2 - Morning]

Data Management and Security

- Exploring data management principles in RelativityOne workspaces
- Understanding the concepts of data publication, storage, and lifecycle
- Identifying security mechanisms, access controls, and information protection
- Discovering the role of auditing in ensuring the traceability of actions and events
- Mapping client responsibilities to the services operated by Relativity in the cloud model
- Hands-on workshop: Solving a data management case while justifying choices regarding security, access, and traceability

[Day 2 - Afternoon]

Technical operations and exam preparation

- Overview of essential technical operations and the role of sandbox environments
- Structured review of key topics: migration, transfer, and security
- Consolidation of supplementary topics: RelativityOne benefits, data management, auditing, and operations
- Familiarity with the exam format: 50 multiple-choice questions, 35 minutes, and a minimum score of 80 percent
- Implementing a strategy for reading, prioritizing, and reviewing answers within the allotted time
- Hands-on workshop: Take a timed practice exam, grade the answers, and develop a personalized study plan

Target Companies

This training is intended for both individuals and companies—large or small—that wish to train their teams in new, advanced IT technology or to

acquire specific industry knowledge or modern methods.

Entry-Level Assessment

The pre-training assessment complies with Qualiopi quality standards. Upon final registration, the learner receives a self-assessment questionnaire that allows us to evaluate their estimated proficiency in various types of technologies, as well as their expectations and personal goals for the upcoming training, within the limits imposed by the selected format. This questionnaire also allows us to anticipate certain connection or internal security issues within the company (intra-company or virtual classroom) that could pose challenges for monitoring and ensuring the smooth running of the training session.

Teaching Methods

Hands-On Training: 60% Practical, 40% Theoretical. Training materials distributed in digital format to all participants.

Organization

The course alternates between theoretical input from the instructor—supported by examples and reflection sessions—and group work.

Assessment

At the end of the session, a multiple-choice quiz is administered to verify that participants have successfully acquired the skills.

Certification

A certificate will be issued to each trainee who has completed the entire training program.