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# ISO/IEC 22301 Certification Training - Business Continuity - Foundation

ALL-IN-ONE : EXAM INCLUDED IN PRICE

2 days (14 hours)

## Presentation

Our ISO/IEC 22301 Foundation - Business Continuity Management course is aimed at security managers, IT managers, risk managers and executives wishing to structure and manage an effective business continuity system in the face of critical interruptions.

You'll discover how to set up an ISO/IEC 22301-compliant Business Continuity Management System (BCMS), and how to link it with international standards (ISO 27001, ISO 27005, ISO 9001, ISO 27035...) as well as regulatory requirements such as RGPD, NIS2 and DORA.

The course covers the operational implementation of the SMCA, as well as impact analysis (BIA), continuity planning (PCA), testing and continuous improvement methods. It focuses on critical dependencies (suppliers, cloud, service providers) and crisis management, in line with current regulatory expectations.

It includes practical workshops to simulate crisis scenarios (cyber-attack, IT unavailability, organizational crisis) and structure a complete continuity file.

At the end of this course, you'll be able to grasp the basics of implementing and managing a business continuity management system, and prepare for the international ISO/IEC 22301 Foundation - Business Continuity Management certification.

Like all our training courses, this one is based on the latest developments in standards and regulations in the field of business continuity, and favors a resolutely practical, interactive and operational approach: alternating theoretical input, feedback and real-life situations.

# Objectives

- Understand the challenges and functioning of an SMCA
- Understand the relationship between ISO/IEC 22301 and other standards and regulatory frameworks
- Understand SMCA implementation and management methods and techniques.

# Target audience

- Anyone wishing to acquire skills in managing a business continuity management system.

# PREREQUISITES

- No prerequisites required.

# Program of our ISO/IEC 22301 Foundation certification training course

[Day 1 - Morning]

## Introduction to business continuity

- Business continuity issues in the face of risks (cyber, IT, human...)
- Key concepts: interruption, resilience, SMCA, PCA, PRA, crisis management
- Presentation of ISO/IEC 22301: structure, scope, vocabulary
- Overview of continuity management and stakeholders

[Day 1 - Afternoon]

## Relationship with other standards and regulatory frameworks

- Articulation with ISO/IEC 27001, ISO/IEC 27005, 27035, ISO 9001, ISO/IEC 27031
- Convergences with NIS2 requirements, RGPD, DORA (financial sector), sector (banking/healthcare)
- BCMS-SMSI integration: governance, common processes, evidence
- Practical workshop: Mapping cross-requirements 22301 / 27001 / NIS2 / DORA for a business case.

## Impact analysis and recovery objectives (BIA)

- Identify critical activities and assess impact (financial, legal, image)
- BIA method: data collection, assumptions, validation
- Set RTO, RPO, MTPD and prioritize resources
- Assess critical internal and external dependencies (suppliers, cloud, service providers)
- Practical workshop: Perform a mini-BIA on a business process in a cyber scenario.

## [Day 2 - Morning]

### Setting up the SMCA (deployment & management)

- Building the SMCA: policy, scope, objectives, roles & responsibilities
- Document planning and control: procedures, plans, registers, records
- Developing continuity strategies and drawing up the BCP
- Integrating SMCA with other management systems (ISO 27001, ISO 9001, ISO 14001, etc.)
- Practical workshop: Structuring a minimum viable SMCA file.

## [Day 2 - Afternoon]

### Maintaining, testing and improving SMCA

- Testing: tests, exercises, compliance checks and internal audits, reviews
- Organization of realistic exercises (table-top, cyber simulations, multi-actor crisis management)
- Feedback, corrective action and continuous improvement
- Dashboards & KPIs, compliance (NIS2, RGPD...)
- Continuity culture and stakeholder awareness

### Preparing for ISO 22301 Foundation certification

- Exam structure: format, duration, type of questions
- Key points to master for certification
- Answer methodology and common pitfalls to avoid
- Post-training action plan: towards auditing and/or managerial role 22301
- Practical workshop: Practice exam and correction.

## Companies concerned

This course is aimed at both individuals and companies, large or small, wishing to train their teams in a new advanced IT technology, or to acquire specific business knowledge or modern methods.

## Positioning on entry to training

Positioning at the start of training complies with Qualiopi quality criteria. As soon as

registration, the learner receives a self-assessment questionnaire enabling us to assess his or her estimated level on different types of technology, as well as his or her expectations and personal objectives for the forthcoming course, within the limits imposed by the selected format. This questionnaire also enables us to anticipate any connection or security difficulties within the company (intra-company or virtual classroom) which could be problematic for the follow-up and smooth running of the training session.

## Teaching methods

Practical course: 60% Practical, 40% Theory. Training material distributed in digital format to all participants.

## Organization

The course alternates theoretical input from the trainer, supported by examples, with brainstorming sessions and group work.

## Validation

At the end of the session, a multiple-choice questionnaire verifies the correct acquisition of skills.

## Certification

A certificate will be awarded to each trainee who has completed the entire course.